

1st ENSACT Joint European Conference **26 - 29 April 2009, Dubrovnik, Croatia**

**Social action in Europe: different legacies & common
challenges?**

INVITATION TO EXHIBITION

SPONSORSHIP PACKAGES

Dear Exhibitor,
Dear Sponsor,

1st ENSACT Joint European Conference and its Organizing Committee would like to invite companies and organizations to take part in the conference which is to be held in Dubrovnik, at the Dubrovnik Palace Hotel from April 26 -29, 2009.

Nearly 1000 participants are expected, so that the conference will be an extraordinary opportunity to gain new contacts and moreover it will provide an excellent ground for presentation of new products and the full range of services.

The conference will take place at the Dubrovnik Palace in Dubrovnik. The hotel is a member of the Adriatic Luxury Hotels group. Its unique cascading architecture allows that all 308 sumptuous bedrooms and suites have a private balcony and a spectacular view of the Adriatic.

The Dubrovnik Palace Hotel Conference and Spa Resort is the largest hotel project in Croatia in the last thirty years' time.

Hotel conference section offers ample exhibition room and quality meeting space thus creating comfortable work environment.

Access to the Old City walls from the hotel is a matter of a few minutes ride by car, bus or taxi. Dubrovnik airport is 22 km away.

Creating proactive atmosphere by significant sponsors' participation will certainly contribute to a great success of the conference and complete satisfaction of its participants and all the parties involved.

Organizing Committee
ENSACT

INFORMATION FOR EXHIBITORS AND SPONSORS

CONTRACTOR (on behalf of the Organizing Committee):

Rathanea d.o.o.

Zlatni potok 9, 20000 Dubrovnik, Croatia

Tel.: +385 20 422 223

Fax.:+385 20 311 650

E-mail: pcoinfo@rathanea.hr

The application for sponsorship and exhibition can only be made in writing to the contractor with the enclosed booking form. Once the application has been approved by the contractor you will be asked to pay the first instalment of 50 % of the total. The remainder of 50% of the total amount will be due not later than March 01st, 2009.

In case of late reservation full payment is required with the application form.

TERMS OF PAYMENT

50%: upon confirmation

50%: until March 01st 2009

METHODS OF PAYMENT

- by bank transfer

Payment should be made to Rathanea PCO's account number.

Kindly make sure to proceed with payment after receipt of invoice. Invoice to contain all details. Bank charges belong to client.

Rathanea d.o.o. , Zlatni potok 9, 20000 Dubrovnik

Bank: Raiffeisenbank Austria d.d

Bank address: Petrinjska 59, 10000 Zagreb, Hrvatska

Account information for payment in EURO

Account: 1101651353

IBAN: HR1724840081101651353

Swift: RZBH HR 2X

Account information for payment in HRK

HRK Account: 2484008-1101651353

- by credit card

With signed statement credit card owner empowers Rathanea PCO to authorize any and all amounts shown on the application form.

CANCELLATION AND REFUND POLICY

First 50% instalment is non refundable;

Second 50% instalment is refundable only before March 01st, 2009

Croatia's official currency is the Kuna (HRK). 1 EUR is equivalent to 7,40 HRK.

All conference, meeting and symposium rooms, exhibition space, hotel rooms and event allotments will be delivered on the first come – first served basis.

VAT Regulations: In the Republic of Croatia VAT is 22%

SPONSORSHIP INVITATION

COMPANY SPONSORED SATTELITE SYMPOSIUM 10.000 EUR

It is anticipated that a number of opportunities will be available for companies to organize satellite symposium to run in conjunction with the conference.

Symposium time slots will be assigned on a "first come, first served" basis the sponsoring company is responsible for the selection and invitation of the speakers and chairpersons in the symposium, and covering their registration fees, travel and accommodation expenses.

The cost of sponsoring includes:

- Hall rentals, standard audiovisual equipments and technicians
- A hostess at the entrance
- Inclusion of your company's symposium in the official final program and the web site
- Company's brochure and insertion of an invitation to your symposium can be included in congress bag.

Acknowledgement of sponsorship:

- Sponsor's support will be acknowledged in the final programme
- Logo with Hyperlink on conference website
- Acknowledgement on sponsor's list in the final programme

SPONSORSHIP SINGLE ITEMS

Abstract book 5.000 EUR

- the sponsorship covers the complete production of the abstract book
- The abstract book will be distributed to all the participants
- The sponsor will benefit from the exclusive use of advertising space at the back cover page of the abstract book

Final programme 1.500 EUR

- The sponsorship covers the complete production of the final programme
- The final programme will be distributed to all the participants
- The benefit of the sponsor include the exclusive use of the advertising space at the inside of one of the cover page of the final programme will benefit from the exclusive use of the advertising space at the back cover on the final programme.

Advertising in the final programme

The book will be distributed to all participants. A number of advertisements are available at the following prices:

- | | |
|----------------|----------------------|
| - inside page | 3000 EUR |
| - inside back | 4 000 EUR |
| - back cover | reserved for sponsor |
| - inside front | reserved for sponsor |

ADVERTISING IN THE ABSTRACT BOOK

The book will be distributed to all participants of the conference. A number of advertisements are available at the following prices:

-inside page		3000 EUR
-inside back		4000 EUR
-back cover	reserved for sponsor	
-inside front		4000 EUR

MINI TIME TABLE PROGRAMME 3000 EUR

- this program will be distributed to all participants
- this useful item is carried at all the times
- An exclusive advertisement of your company will appear on the back cover.

INSERTS IN THE CONGRESS BAGS 2000 EUR

- Sponsors are welcome to have an insert in the bag which will be given to each delegate.
- The insert to be produced by the sponsor.

BOOKMARKS 5000 EUR

The sponsorship covers a production of the bookmarks attached to the abstract book or the final programme. The bookmarks to be produced by the sponsor. Sponsor's name and logo to be printed at the all expense.

CONFERENCE BAGS 10000 EUR

- The sponsor covers the production and supply of the conference bags
- A conference bag containing delegate material will be distributed to all delegates
- The bag will contain the conference programme, the abstract book and documentation
- The bag should be approved by the Organizing Committee
- The sponsor becomes entitled to include the company name and logo on the conference bag and to be included in the official list of sponsors.

BADGES 5000 EUR

- The sponsors are welcome to cover production and supply of badges for the participants.
- The sponsors are entitled to print company name and logo on the badge and to be included in the official list of sponsors.

STRINGS FOR BADGE HOLDERS 5000 EUR

- The sponsors are welcome to supply strings for conference badges
- The sponsor is entitled to print company name and logo on the string

CONFERENCE WRITING PADS AND PENS 5000 EUR

- Sponsors are welcome to supply writing pads and pens which will be distributed to all the participants.
- The sponsor is entitled to print company name and logo on these materials and to be included in the official list of sponsors

SOCIAL EVENTS AND SERVICES

CONFERENCE TECHNOLOGY 20000 EUR
Advanced A/V equipment and other technical support will be use for the entire conference.

OPENING CEREMONY AND WELCOME RECEPTION 25000 EUR
Welcome cocktail, socializing and a light meal. Entertainment programme.
The opening ceremony will be held the following day in the main conference hall.

CONFERENCE HALL AND MEETING ROOMS 10000 EUR
Conference facilities to include 11 large and smaller rooms for meetings and workshops, and an area for poster presentation. Sponsor permitted to brand the entire space and will be included in the sponsors list.

COFFEE BREAKS 25000 EUR
Coffee/tea to be served daily to all participants during announced breaks.
The sponsor is entitled to brand the space and to introduce own promo material. Inclusion in the official list of sponsors.

PRESIDENTIAL (VIP) DINNER 5000 EUR
Sponsoring this event will provide an opportunity to interact with selected conference leaders.
The Presidential Dinner will be held for a selected number of guests in one of the leading restaurants of Dubrovnik.
The sponsor company`s name will be shown on the invitation in the official list of sponsors.

DIRECTION SIGNS 5000 EUR
A comprehensive range of signs will be positioned throughout the conference centre indicating various important points.
The sponsor company`s name and logo to be displayed on all signs and sponsor becomes included in the list of sponsors.

We will readily adapt sponsors` packages to your needs.
In case you are ready to reserve sponsorships or would just like to talk over personalized packages (packages that suit your specific needs, your budget and marketing goals) please feel free to contact us at pcoinfo@rathanea.hr

EXHIBITION INVITATION

Booth Rental Information

Exhibition spaces will be available either as a standard packages or just a floor space. To guarantee an optimal contact between exhibitors and potential customers during the conference the coffee breaks will be held alternate space. The basic unit is 6 m² (3m length x 2 m deep).

The costs for these alternatives are as follows:

Exhibition area - ground floor

Floor space

VAT is included in price.

Total price for standard package/boot : 1150 EUR

*Price for period up to 7 days, entire conference duration

Standard package include:

6 m² (3 m length x 2 m depth)

Back and side walls

1 table

2 folding chairs

1 inclined book shelf

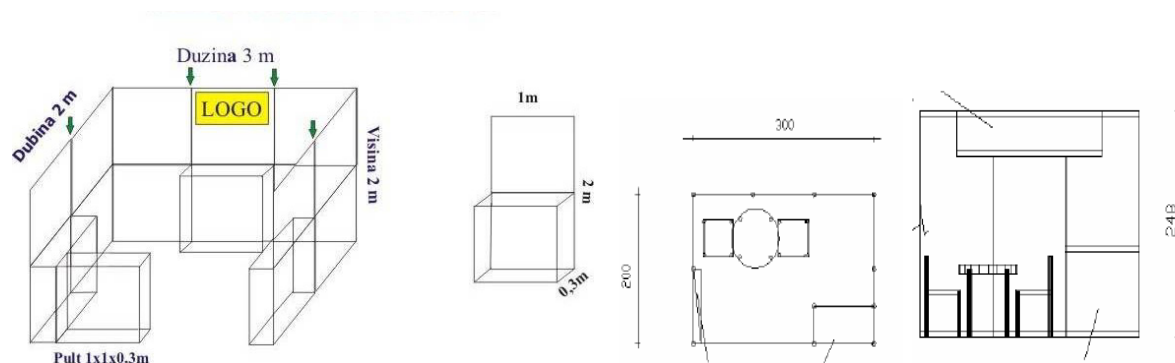
Booth ID sign-including one inscription in mono lettering (max 30 characters)

3 standard sockets

1 waste basket

Build up and dismantling of the shell

Floor space



Total price for floor space package: 450 EUR

*Price for period up to 7 days, entire conference duration

Floor space package include:

6 m² (3m length x 2 m depth)

3 standard electric sockets

1 waste basket

SPACE ALLOCATION

Exhibition spaces are assigned on a first come-first serve basis. A completed application form accompanied by initial deposit of 50% of the full amount should be mailed/faxed to ensure that reservation of a desired location.

The application deadline is 1st February 2009

Exhibition space will be confirmed upon receipt of:

- signed exhibition registration form
- 50% downpayment of the total amount

Signed exhibition registration form confirms the acceptance of all terms and conditions of the conference exhibition.

The organizer reserves the right to either accept or reject any application.

Payment Conditions

All submitted application forms for exhibition space and/ or booths must be accompanied by a deposit of 50% of the total amount. The remaining balance is due not later than March 1st, 2009. Bank transfer should be made payable to the conference official PCO (Rathanea) bank account as shown above. All bank charges to be paid by the exhibitors.

Cancellation Policy

- First 50%: instalment is non refundable
- Second 50% : instalment is refundable before March 01st, 2009

EXHIBITION REGISTRATION FORM

Please complete this form and return it to: Rathanea d.o.o.

Zlatni potok 9, 20000 Dubrovnik, Croatia

Tel.: +385 20 422 223

Fax.: +385 20 311 650

E-mail: pcoinfo@rathanea.hr

CONTACT INFORMATION OF EXHIBITOR

Company.....

Contact Person.....

Position.....

Kindly indicate country and area
code with phone and fax numbers

Street Address.....

Postal code and city.....

Invoicing address (if payment by invoice).....

.....

Phone.....

E-mail.....

Ground Floor- Exhibition Area

BOOTH RESERVATION

The basic booth unit is 6 m²

Space area minimum rental is 3 m²

Standard package	Floor space
We would prefer standard package No _____	We would prefer floor space No _____

Available booths and floor spaces may be checked on the official web page www.rathanea.hr/ensact
and E-Mail: pcoinfo@rathanea.hr

PAYMENT DETAILS

TOTAL.....EUR 50 % of the full payment
to be paid with reservationEUR

REMARKS

Please do not allocate our booth or floor space adjacent to the following company/ companies:

.....

EXHIBITOR'S NAME

Exact name of the exhibitor to appear on board.....

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- by credit card

I hereby authorize Rathanea PCO to process and charge my credit card for all expenses and fees connected to my application.

.....
Date

.....
Authorized signature

With the signature the attached terms and conditions will be confirmed and accepted

.....
Date

.....
Authorized signature

SPONSORSHIP APPLICATION FORM

Please complete this form and return it to: Rathanea d.o.o.

Zlatni potok 9, 20000 Dubrovnik, Croatia
 Tel.: +385 20 422 223
 Fax.:+385 20 311 650
 E-mail: pcoinfo@rathanea.hr

SPONSORSHIP INFORMATION

Kindly indicate country and area code with phone and fax numbers

Company.....
 Contact Person.....
 Position.....
 Street Address.....
 Postal code and city.....
 Invoicing address (if payment by invoice).....
 Phone.....
 E-mail.....

I would like to book the following items:

	Sponsorship item	Price
1.		
2.		
3.		
4.		
5.		

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